

EXPRESSION OF INTEREST FOR PRACTICUM VISITORS

The Ministry of Education and Employment is developing Courses which require visits from Practicum Visitors.

For this reason, the Permanent Secretary within the Ministry for Education and Employment invites applications from those interested to offer their services as Practicum Visitors to the Institute for Education (IfE) within the Ministry of Education and Employment on a contract for service basis.

The Practicum Visitor shall use the assessment tool provided by the Institute for Education and shall perform a number of practicum visits as required by the particular course. The Practicum Visitor will visit the participant, observe him and assess him against the criteria set in the assessment tool. The Practicum Visitor will give a report to the participant and a copy to the Institute. The Practicum Visitor shall also conference to provide support to the participant right after the visit.

Eligibility Criteria

The eligibility criteria for the selection of the Practicum Visitor shall be:

- A Master's degree or a recognised, appropriate, comparable qualification at MQF level 7 or higher with 5 years teaching experience
- **OR**
- An MQF Level 6 in Education with 10 ten years teaching experience

All applicants require

- Permanent teachers' Warrant
- *Europass Curriculum vitae* and motivation covering letter

Selection criteria for the Learning Programmes Development Experts

Experts shall be selected by an *ad hoc* Selection Board through an assessment of the information obtained from their Europass Curriculum Vitae, scanned copies of original documents listed in the **Eligibility Criteria**. (Applicants might be asked to produce original documents for verification purposes). The Selection criteria shall give weight to the:

- Awareness of teacher development (through motivation letter)
- Awareness of formative assessment procedures (through motivation letter)

The selected candidates will enter into a Contract for service for a maximum of one year starting October 2016. The Practicum Visitor shall perform a minimum of 2 visits per participant. The Institute for Education will assign a number of participants to each Practicum Visitor. The number of participants can vary between 1 and a maximum of 6 participants according to the number of participants in the courses and the Practicum Visitor's availability. Remuneration will be of €12 per visit. The motivation letter together with a Europass CV and scanned documents will be received in the first instance by the IfE secretary at ife@ilearn.edu.mt by not later than 10.00am of the **24th October 2016**. An acknowledgement will be received within 2 working days.

In the event where the performance of the Practicum Visitor is deemed to be unsatisfactory or not up to the required standards, the Contract shall be immediately terminated and the Practicum Visitor shall forfeit all remuneration due.