



## LETTER CIRCULAR - Institute for Education

**Date:** 16 May 2022

**Ref:** IfE 23/2022

**From:** Joanne Grima, CEO Institute for Education

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**Subject:** Master in Applied Educational Leadership– Applications for September 2022

**Course Delivery:** 3 Years Part-Time (Online)

**Applications Open:** 4.30pm (CET) 18 May 2022

**Application Link:** [MAEL/01/2022](https://www.ife.edu.mt/MAEL/01/2022)

**Application Deadline:** 15 June 2022

**Tuition Fee:** Home/EU/EEA Applicants: €750 per annum

Non-EU/EEA - €9,000 – Full Price

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The Institute for Education is accepting applications submitted online as from **4.30pm of 18 May 2022** for the part-time online course *Master in Applied Educational Leadership* starting in **September 2022**. Applications will be on a first-come first-served basis and limited to the first twenty-five (25) eligible applicants.

### Course Details

This programme is targeted towards leaders in educational settings who are interested in further developing their professional knowledge. It is also intended for those professionals who wish to pursue a career as a leader, manager or administrator in an educational setting. The main target audience for this programme are those aiming to apply for Head of School.

Applicants following this programme will have the possibility to exit with a:

- Postgraduate Certificate in Applied Educational Leadership (upon completion of 30 ECTS)
- Postgraduate Diploma in Applied Educational Leadership (upon completion of 60 ECTS)

The successful completion of the qualification may not be the only requirement for career progression and therefore applicants are responsible to contact the appropriate departments to be informed of additional requirements for the desired employment.

More information about the course can be found at [here](#).



### **Minimum entry requirements**

Applicants are required to be in possession of a minimum of **ONE** of the following:

- a) A Bachelor of Education (MQF Level 6 with a minimum of 180 ECTS, or equivalent) and evidence of five (5) years\* teaching experience in a licensed school;  
**OR**
- b) A Bachelor Degree (MQF Level 6 with a minimum of 180 ECTS, or equivalent) and PGCE (or equivalent) and evidence of five (5) years\* teaching experience in a licensed school;  
**OR**
- c) A Master Degree (MQF Level 7 with a minimum of 90 ECTS, or equivalent) and a Permanent Teacher's Warrant together with evidence of five (5) years\* teaching experience in a licensed school;  
**OR**
- d) A full MQF Level 5 qualification in Education (with a minimum of 120 ECTS, or equivalent) in addition to a Permanent Teacher's Warrant together with evidence of ten (10) years\* of teaching experience in a licensed school. Applicants applying under this criteria, will also be invited for an interview to assess their eligibility for the programme.

**Applicants are required to submit certificates as well as transcripts to corroborate claims of qualifications currently in their possession.**

*\* Work experience is only verified against; GP47 or Jobsplus Employment History. CVs and letters of reference are not considered as proof of experience.*

### **Language Requirement for International Applicants**

In addition to the above requirements, international applicants are required to demonstrate English language proficiency with an Academic IELTS score of 6.5, or an equivalent score from another recognised international proficiency examination.

### **Technological Requirements**

All accepted course participants must ensure that they have a strong internet connection and a working microphone and camera for synchronous (live) online sessions.



## **Student Agreement**

As from academic year 2022-2023, accepted applicants which will be enrolled on a qualification programme will be required to endorse a Student Agreement. The purpose of this agreement is to define the conditions of acceptance to undertake studies at the IfE. By signing the agreement both the IfE and the course participant will be agreeing to the stipulated conditions defining the relationship for the duration of studies.

## **Fees**

Upon receiving the acceptance letter by the Institute, applicants from countries in the European Union (EU), Switzerland and countries in the European Economic Area (EEA) are required to pay €750 per academic year.

International applicants who are not from the EU, Switzerland or from a country within the EEA are required to pay in full the total cost of the course; €9,000. For further details kindly refer to the Institute's [Tuition Fees Policy](#). Modes and methods of payment will be communicated to the accepted applicants.

## **Get Qualified Scheme**

This course falls under the Get Qualified Scheme, an initiative supporting the achievement of qualifications and certifications required by industry. Upon successful completion of the qualification the student may be entitled to benefit from a tax credit to recover part of the costs incurred throughout their studies.



For further information, application and procedures kindly follow:

<https://education.gov.mt/en/get-qualified/Pages/Student.aspx>.

This Scheme is administered by the Ministry for Education and is independent from the Institute for Education.

## **Submission of applications**

Interested applicants are kindly asked to submit an online application via the following [link](#). Deadline for submission of applications is **Wednesday 15 June 2022**. Places are limited to twenty-five (25) eligible applicants who will be selected on a first-come first served basis.



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**Disclaimer:** The running of all programmes are subject to a minimum number of participants and subject to availability of resources.

Thank you.

**Joanne Grima**

**CEO Institute for Education**

**Institute for Education**

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