

## ADMINISTRATIVE CHARGES

	Charge
Transcripts/ <i>Europass</i> Diploma Supplement	€15
Printing of Certificates for Awards <sup>1</sup>	€10
Reprint of Certificates	€10
Revision of paper	€30
Resit of Module Assessments (the first resit within an academic year is free)	€40 per module
Repetition of Teaching Practice Placement	€150
Recognition of Prior Learning (Formal) for modules completed with the Institute for Education	€15 administrative charge per module
Recognition of Prior Learning (Formal) for modules completed with third party educational institutions	€10 per ECTS
Recognition of Prior Learning (Informal/Non-formal)	€25 per ECTS
Reprint of IfE Student Discount Card	€10
Late applications	€15
Books returned late to the library	€1 per book per day
Corporate fee for accredited courses	€300 per ECTS for a class of 20 participants
Corporate fee for non-accredited courses	€23 per hour for a maximum 20 participants
For detailed venue charges kindly contact <a href="mailto:ife@ilearn.edu.mt">ife@ilearn.edu.mt</a>	

<sup>1</sup> This administrative charge is not applicable for the following awards; SLIEN, IN, EN, MIE, TWS, FFL, ACE.