



LETTER CIRCULAR - Institute for Education

Date: 17th October 2024

Ref: IfE 110/2024

From: Joanne Grima – CEO

Subject: Expression of Interest for the services of an Administrative Support Officer within the Quality Assurance Department

Application Link: [IfE110/2024](#)

Deadline: 1st November 2024

The Institute for Education invites applications from those interested to offer their services of an Administrative Support Officer within the Quality Assurance Department at the Institute for Education. The service being requested is on a contract for service basis. Interested applicants are requested to submit an online application through the following [link](#) by **Friday 1st November 2024**.

Kindly note that when applying, the platform will automatically direct you to register your profile with the Institute's platform. Consequently, you will be in a position to apply. It is extremely important that this step is followed in order to submit the application for the said expression of interest.

Thank you.

Joanne Grima
CEO Institute for Education